

Digital Graphics Syllabus

Teacher: Mrs. Harris
Room: 52 (until we renumber)
Help: Tues/Wed after school - subject to change
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Syllabus

Students will complete 3 units in Digital Graphics:

- Adobe Photoshop (PS)
- Adobe Illustrator (AI)
- Use of Digital Graphics

PS & AI are independent units. Half of the class will start with PS, the other-AI. The PS & AI units are to be completed prior to the start of the Use of Digital Graphics Unit.

Journals:

- Done in MS Word in the last 10 minutes of class - complete sentences are not necessary, bulleted lists are preferred.
- Daily entries documenting how your time was spent in class that day
- Checked on Monday for the previous week

Sample Journal

Monday 9/5

- No school, Labor Day

Tuesday 9/6

- PS Lesson 1 completed & emailed
- PS Lesson 2 started

Wednesday 9/7

- PS Lesson 2 completed & emailed
- PS Lesson 3 started

Thursday 9/8

- Checked grades
- PS Lesson 3 completed & emailed

Friday 9/10

- Absent - field trip

Assignments

Schedule will be adjusted as needed

Week 1 - 8/31-9/1 (2 days)

Startup, expectations, learn the routine, overview of the course, Web site, file organization, file transfer, journal & submission requirements, textbooks.

- PS Lessons 1
- AI Lessons 00

- Journal

Week 2 - 9/6-9 (4 days-Mon Labor Day)

- PS Lessons 2 & 3
- AI Lessons 2 & 3
- Journal

Week 3 - 9/12-16 (5 days)

- PS Lessons 4 & 5
- AI Lessons 4 & 5
- Journal

Week 4 - 9/19-23 (5 days)

- PS Lessons 6 & 7 & 8
- AI Lessons 6 & 7 & 8
- Journal

Week 5 - 9/26-9/30 (5 days)

- PS Lessons 9 & 10 & Unit Project
- AI Lessons 9 & 10 & Unit Project
- Journal

Week 6 - 10/3-7 (5 days)

- AI Lessons 00 & 1 & 2
- PS Lessons 1 & 2
- Journal

Week 7 - 10/11-14 (4 days-Mon Columbus Day)

- AI Lessons 3 & 4 & 5
- PS Lessons 3 & 4 & 5
- Journal

Week 8 - 10/17-21 (5 days)

- AI Lessons 6 & 7 & 8
- PS Lessons 6 & 7 & 8
- Journal

Week 9 - 10/24-28 (5 days)

- AI Lessons 9 & 10 & Unit Project
- PS Lessons 9 & 10 & Unit Project

- Journal

Week 10 - 10/31-11/4 (5 days)

- Extended Lessons
- **All PS & AI Lessons Due**
- Journal

Week 11 - 11/7-10 (4 days-Fri Veterans Day)

- **All Projects Due**
- Uses of Digital Graphics
 - For Print
 - For E-mail
 - For Web Pages
- Desktop Publishing
 - Adobe InDesign
 - MS Word
- Journal

Week 12 - 11/14-18 (5 days)

- Final Exam/Project (6 Days)
- Journal

Week 13 - 11/21 & 22 (2 days-Thanksgiving Break)

- **11/21-Final Exam/Project Due**
- 11/22-Presentations

Week 14 - 11/28-30 (1 day)

- Final Exam/Project Presentation
- ID Clean-up & Reflection

Assessments

- | | |
|-----------------------|------------------------------|
| • Photoshop Lessons | • Online Quizzes |
| • Photoshop Project | • Electronic Portfolio |
| • Illustrator Lessons | • Organization |
| • Illustrator Project | • Final Project-Presentation |
| • InDesign Lesson | • Reflective Essay |

Evaluation

Grades:	Class Work	30%
	Journal/Quizzes	20%
	Projects	30%
	Participation/Professionalism/Attitude	20%
	Trimester Grade	100%

Final Exam

The Final Exam is worth 10% of the final course grade. The Final Exam will be an individual Final Project & Presentation. Presentation dates will be on the last day of class and final exam day. **Attendance is mandatory on both days (a 50% penalty will be assessed if you do not show up on both days-even if you present).** A grading rubric and instructions are available. These include all due dates and expectations.

Trimester Grade	90%
Final Exam Grade	10%
Final Course Grade	100%