Digital Graphics

Electronic Portfolio Requirements

✓ This course is going to be "paperless". That means that everything will be saved on the WHS server. CD's may be brought in to backup student files.

✓ Students will be required to obtain an e-mail address that they can access for assignments and notes. Email will also be used to hand in assignments (LHarris@winnacunnet.org).   Free e-mail accounts are available from Yahoo, Comcast, Hotmail, etc.

✓ Students will be assigned storage space on the WHS server for their assignments. This space uses the student's school ID number as a user name and they will choose a password.

✓ Since there is no notebook requirement, file organization is very important and it will be graded. Students will need to create the following folders and subfolders on their "ID":

- ❖ Digital Graphics
  - ❖ Grades
  - ❖ Illustrator
    - ❖ Student Files
    - ❖ Assignments
    - ❖ Projects
  - ❖ Notes
  - ❖ Photoshop
    - ❖ Student Files
    - ❖ Assignments
    - ❖ Projects

✓ All assignments must be saved with the correct file names and kept in the correct folder.

✓ The instructor has access to the student storage area and will access it as necessary. Finished assignments must be submitted as required, the instructor will not go looking for assignments in the student's computer storage area.

Grades:		
	Class Work	30%
	Journal/Quizzes	20%
	Projects	30%
	Participation/Professionalism/Attitude	20%
	Trimester Grade	100%
	Trimester Grade	90%
	Final Exam	10%
	Final Course Grade	100%