

Dustin L. Wheeler

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Education

Brigham Young University-Idaho, Rexburg, ID

- B.S., Accounting, April 2003
- Emphasis in Business Management and Information Systems
- 3.97 GPA

University of Nevada-Las Vegas, Las Vegas, NV

- M.S., Accounting, expected April 2010
- 4.0 GPA (9 credits)

Work Experience

O'Bannon Wallace Neumann & Verville, Las Vegas, NV Jan. 2005 - Present

- Prepared federal and state tax returns for individuals and a variety of business entities and reviewed tax returns prepared by other employees
- Assisted in a 401k audit of a major airline
- Prepared personal financial statements with disclosures for high net worth individuals with closely held businesses and real estate investments
- Wrote macros using Visual Basic for Excel to help clients create customized and interactive reports
- Co-managed firm's services for accounting software consulting
- Involved in firm management functions such as billing, writing client letters, and special research projects
- Designed, managed, and wrote content for website including an online client questionnaire form (www.ownvcpa.com)

Piercy Bowler Taylor & Kern, Las Vegas, NV Aug. 2003 – Dec. 2004

- Prepared state and federal tax returns for corporations, partnerships, individuals, and trusts
- Participated in audit of large gaming company with four related entities on different year-ends

BYU-Idaho Food Services, Rexburg, ID May 2003 – Aug. 2003

- Reviewed accounts for errors and determined why some accounts were consistently out of balance
- Upgraded Excel spreadsheet used for cash deposits with macros and other tools for easier data entry and analysis
- Researched flow of accounting information to assist in developing a new database program
- Wrote detailed accounting policies and procedures manuals

BYU-Idaho Accounting Lab, Rexburg, ID Oct. 2000 – Apr. 2003

- Tutored concepts of Financial and Managerial Accounting

Allied Financial Services, Rexburg, ID Jan. 2002 – Apr. 2002

- Prepared federal and state tax returns
- Performed bookkeeping using QuickBooks

Dorsey Music, Nampa, ID 1995 – 1997, Jan. –Apr., Dec. 2000

- Managed accounts receivable including charges, layaways, and rental accounts, reconciled store checkbooks, and assisted in billing
- Verified and updated inventory records for approximately 6,000 musical instruments
- Designed 8-page website by manually typing XHTML code and enhancing graphics (www.dorseymusic.com)
- Created flyers for school band and orchestra rental programs, sale signs, and newspaper advertisements

CPA License

- Passed all four sections of CPA exam on first attempt, and just need to meet 1,000 audit hour requirement and ethics exam to obtain Nevada CPA license

Awards

- 4th in the state of Idaho and top 15 in the nation, written exams covering accounting concepts, Business Professionals of America, 1997
- 2nd in the state of Idaho and competed at a national level, case study presentations dealing with International Marketing, Delta Epsilon Chi, 2001
- BYU-Idaho Outstanding Student Award, Accounting, 2002 (awarded to only two students each year per major)

Computer Skills

- Proficient with Microsoft Office, Visual Basic (for Excel), QuickBooks, Peachtree, Lacerte, FastTax, and XHTML
- Creator of web page for Dorsey Music (www.dorseymusic.com) and for O'Bannon Wallace Neumann & Verville (www.ownvcpa.com)
- Relevant courses at BYU-Idaho include Information Technology, Web Page Design, and Networking

Languages and International Experience

- Read, write, and speak Spanish fluently
- Served as a representative for a volunteer organization for two years in Mexico City
- Toured major businesses including Ford, Otis Elevators, and Sam's Club in Mexico City as part of a travel study program
- Traveled extensively in Mexico and Peru

Other Activities and Interests

- Treasurer, Spanish club, BYU-Idaho
- Percussion ensemble, BYU-Idaho
- Student Accounting Society, BYU-Idaho
- Basketball, tennis, and volleyball

References

- References available upon request