

# APPLICATION FOR A LICENCE UNDER THE FIREARMS ACT

(for Individuals aged 18 and over)

**ATTENTION: to POSSESS, ACQUIRE or BORROW firearms, or to acquire ammunition, you need to obtain a firearms licence before January 1, 2001.**

To apply for a **POL**  
(**POSSESSION-ONLY LICENCE**),  
complete page 1 only.

This licence will cover the possession of the firearms you already own, but will not allow you to acquire others.

FIREARMS LICENCE / PERMIS D'ARMES À FEU			
POSSESSION-ONLY • POSSESSION SEULEMENT			
Name / Nom	ALBERT MARTIN		
Date of Birth / Date de naissance	1942 • 01 • 01	Expires / Expiration	2005 • 01 • 01
	Y/A M D/J		Y/A M D/J
Height / Taille	170 cm	Gender / Sexe	MALE
		Eyes / Yeux	BLUE
Standard and non-standard conditions are attached to this licence.		Ce permis est assorti de conditions standard et non standard.	
Number / Numéro	1234567890.02		

To apply for a **PAL**  
(**POSSESSION AND ACQUISITION LICENCE**),  
complete pages 1 and 2.

This licence will cover the possession of firearms you already own and/or allow you to acquire others, which means you can buy, inherit or receive a firearm as a gift or in trade. There are additional requirements for this licence.

FIREARMS LICENCE / PERMIS D'ARMES À FEU			
POSSESSION ACQUISITION			
Name / Nom	JULIE MARTIN		
Date of Birth / Date de naissance /	1958 • 01 • 01	Expires / Expiration	2005 • 01 • 01
	Y/A M D/J		Y/A M D/J
Height / Taille	163 cm	Gender / Sexe	FEMALE
		Eyes / Yeux	BROWN
Standard and non-standard conditions are attached to this licence.		Ce permis est assorti de conditions standard et non standard.	
Number / Numéro	0987654321.02		



Let us help you with your application, please call 1 800 731-4000.

## IMPORTANT - CONTINUOUS ELIGIBILITY

Once a licence is issued, the Chief Firearms Officer will be automatically notified if an incident of violence or threatened violence is recorded by the police or a firearms officer. An assigned firearms officer will then conduct an eligibility review which could result in licence revocation if circumstances warrant.

(LE PRÉSENT FORMULAIRE EST ÉGALEMENT DISPONIBLE EN FRANÇAIS.)

## REGULATIONS APPLYING TO ABORIGINAL PEOPLES

The Firearms Act includes regulations that apply particularly to Aboriginal peoples. If you are applying under these regulations, call 1 800 731-4000 to obtain information on the procedures and the documents to attach to your application.

If you are applying under these regulations, you must:

- be an Indian, an Inuit, a Métis or beneficiary under a land claims agreement referred to in section 35 of the Constitution Act, 1982;
- be a member of an Aboriginal community;
- engage in the traditional hunting practices of that Aboriginal community.

## INSTRUCTIONS

- **Questions in BOLD with a " \* " in front have special instructions.**
- **They will help you understand the questions better so that you can answer correctly.**
- **An incomplete application will result in processing delays.**

**Boxes 8a) to 8f) - Residence address:** You must provide the physical location of the place where you live. This information is not necessarily where you are receiving your mail. If you do not have an address with a street number and a street name because you are living in a rural area, please indicate your rural address (for example, lot and concession number).

**Boxes 9a) to 9f) - Mailing address:** The mailing address is the location where you are receiving your mail. Provide this address only if it is different from your residence address.

**Boxes 13a), b) and c)** - You are required to name one piece of identification. It must be an official piece of identification issued by a federal, provincial, territorial, regional or city government and it must have a number.

**In Box 13a),** print the type of identification you are listing (for example, driver's licence, health card, passport, birth certificate, citizenship certificate, permanent resident document or other similar document).

**In Box 13b),** print the name of the province / state / country that issued the identification.

**In Box 13c),** print the number of that piece of identification (for example, your driver's licence number, your passport number, etc.).

**Box 14 - If you checked Box 14d), you MUST apply for acquisition privileges by completing page 2 of this application unless you are applying under the regulations that apply particularly to Aboriginal peoples.**

You must put a "✓" in the boxes that correspond to the classes of firearms that you currently own. This information is required to ensure that the licence you will receive includes all the classes of firearms that you possess and that you are allowed to possess, transport, carry or borrow. If you are unsure of the class of firearm that you currently own, call 1 800 731-4000 for further information.

If you checked Box 14b) or Box 14c), please provide the registration certificate number of at least one of your restricted or prohibited firearms in order to expedite the process.

The definitions below may help you answer question 14, which asks about the classes of firearms you already own.

### Non-restricted firearm:

- an ordinary rifle, shotgun or combination gun that is not described below as being restricted or prohibited.

### Restricted firearm:

- a handgun that is not a prohibited firearm.
- a semi-automatic, centre-fire rifle or shotgun with a barrel length less than 470 mm (18 1/2 in) that is not prohibited.
- a rifle or shotgun that can fire after being reduced by any temporary means (folding, telescoping) to an overall length of less than 660 mm (26 in).
- any firearm classified by the Governor in Council and prescribed under the Criminal Code as being restricted (including some long guns).

### Prohibited firearm:

- a prohibited handgun, that is, with a barrel of 105 mm (4 1/8 in) or less, or designed or adapted to discharge a 25 or 32 calibre cartridge.
- a rifle or shotgun that has been changed to make it less than 660 mm (26 in) in overall length.
- a rifle or shotgun that has been changed to make it 660 mm (26 in) or more in overall length, with a barrel less than 457 mm (18 in).
- automatic firearms or converted automatic firearms.
- any firearm classified by the Governor in Council and prescribed under the Criminal Code as being prohibited.

**Certain handguns used in international sporting competitions are exempt from the definition of prohibited firearm. For a list of these, please call 1 800 731-4000.**

**Part C** - You are required to include a current photograph of yourself (similar to those used for passports) signed by anyone who has known you for at least 1 year. For all the photo details, see the page containing the labels.

**Box 20a)** - You will qualify as a sustenance hunter only if you require firearms to hunt or trap in order to sustain yourself or your family.

If you are applying as a sustenance hunter, you are not required to pay a fee for non-restricted firearms. To determine if you are a sustenance hunter and what kind of documentation may be required, call 1 800 731-4000.

The fee for a Possession-Only Licence depends on when you apply.

Until October 15, 2000: \$10. After October 15, 2000: \$60.

The fee for a Possession and Acquisition Licence depends on the class(es) of firearm(s) you are applying to acquire.

Non-restricted firearms: \$60. Restricted firearms: \$80. Prohibited firearms: \$80.

**Box 23a)** - To get a Possession and Acquisition Licence for non-restricted firearms, you must have passed the test for the Canadian Firearms Safety Course (CFSC). Complete Box 23a) if this applies to you. If you passed this test before February 1, 1999, you will also qualify for restricted firearms.

**Box 23b)** - To get a Possession and Acquisition Licence for restricted or prohibited firearms, you must have passed two safety tests – the Canadian Firearms Safety Course and the Canadian Restricted Firearms Safety Course. Complete Box 23b) if this applies to you. If you took the Canadian Firearms Safety Course before February 1, 1999, you are considered to have met both these requirements.

**Box 23c)** - In Manitoba and Quebec, many hunter safety or similar courses taken prior to 1994 were approved as being equal to the CFSC requirement. If this applies to you, complete Box 23c), including the name of the course; if you are unsure, call 1 800 731-4000.

Finally, the Chief Firearms Officer has the authority to alternatively certify that you meet the requirements regarding the safe handling and use of firearms and the laws relating to firearms. If you have such a document, then put a "✓" in the "yes" part of Box 23c) and provide a photocopy of this document with your application.

**Box 25** - Put a "✓" in the box that shows the class of firearm you are applying to acquire. If you are unsure of the class of firearm that you are applying to acquire, please call 1 800 731-4000 for assistance.

If you are applying for a licence that allows you to acquire a prohibited handgun manufactured prior to 1946, that you are receiving as a spouse, brother, sister, child or grandchild, and if you are not grandfathered to possess prohibited handguns, please call 1 800 731-4000 for further instructions.

If you are applying for a Possession and Acquisition Licence for employment purposes, check Box 25d).

**PARTS I and J, Boxes 26 and 27** - A spouse is a person to whom you are legally married. A common-law partner, including a same-sex common-law partner, is a person with whom you have lived as a couple for 3 months or more.

The signature of your current spouse or common-law partner, or your former spouse(s) or common-law partner(s), is not legally required. However, if their signatures are not provided, the Chief Firearms Officer has a duty to notify them of this application.

**Boxes 26a) to 26f)** - Please provide information regarding a spouse or common-law partner with whom you now live.

**Boxes 27a) to 27j)** - Please provide information regarding all former spouses or common-law partners with whom you have lived in the last 2 years.

(Attach a separate page if needed.) If the current address and/or telephone number of your former spouse or common-law partner is unknown, please put a (✓) in the box under question 27g).

**ALL APPLICANTS MUST COMPLETE THIS PAGE**

**APPLICATION FOR A LICENCE UNDER THE FIREARMS ACT (POL)**

**PART A: PERSONAL INFORMATION \* See instructions on left page.**

1a) Last name		1b) First name		1c) Middle name		2. Language <input type="checkbox"/> English <input type="checkbox"/> French	
3a) Have you ever changed your name (including by marriage)? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, indicate previous names in Boxes 3b) and 3c). (Attach a separate page, if necessary.)				3b) Previous last name		3c) Previous first name	
4. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		5. Eye colour		6. Height <input type="checkbox"/> cm <input type="checkbox"/> ft / in ( )		7. Telephone number and time when you may be contacted <input type="checkbox"/> day <input type="checkbox"/> evening	
* 8a) Residence address - Street / Land Location						8b) Apt. / Unit	
8c) City			8d) Province / State		8e) Country		8f) Postal / Zip code
* 9a) Mailing address (if different from the residence address) - Street / Rural route / PO Box number						9b) Apt. / Unit	
9c) City			9d) Province / State		9e) Country		9f) Postal / Zip code
10a) Date of birth (Y-M-D)		10b) Place of birth (City / Province / State / Country)			11. If you were born outside of Canada, in what year were you admitted to Canada?		
12a) Have you ever had a Firearms Acquisition Certificate (FAC) or a firearms licence? <input type="checkbox"/> No <input type="checkbox"/> Yes → If yes, please write your number (if known). → _____						12b) Province of issue	
* 13a) Type of identification		* 13b) Province / State / Country of issue		*13c) Identification number			

**PART B: CLASSES OF FIREARMS CURRENTLY OWNED**

\* 14. Indicate the classes of firearms you currently own. (See instructions for definitions.)

- a) Non-restricted firearms
- b) Restricted firearms
- c) Prohibited firearms
- d) None

In order to expedite the process, please provide the Registration Certificate number of at least one of your RESTRICTED or PROHIBITED firearms:

**\* PART C: PHOTO GUARANTOR (See the page containing the labels for complete details on photo.)**

15a) Guarantor's last name		15b) Guarantor's first name		16. Telephone number and time when he/she may be contacted ( ) <input type="checkbox"/> day <input type="checkbox"/> evening	
I declare that the photograph on the back of which I have printed and signed my name is an accurate picture of the applicant.					
17. Guarantor's signature					18. Date (Y-M-D)

**PART D: PERSONAL HISTORY**

A "YES" answer does not necessarily mean your application will be refused; it may lead to further examination. IF YOU HAVE RECEIVED A PARDON FOR ANY ITEM LISTED BELOW, YOU ARE NOT REQUIRED TO REPORT THAT ITEM.

19a) During the past five years, have you been charged, convicted or granted a discharge for an offence: (i) under the Criminal Code or the Young Offenders Act where violence was used, threatened or attempted; (ii) involving the misuse, possession, or storage of a firearm; or (iii) involving trafficking or importing drugs or controlled substances?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
19b) During the past five years, have you been subject to a peace bond or a protection order?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
19c) During the past five years, have you or any member of your household been prohibited from possessing any firearm?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
19d) During the past five years, have you threatened or attempted suicide, or have you been diagnosed or treated by a medical practitioner for: depression; alcohol, drug or substance abuse; behavioural problems; or emotional problems?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
19e) During the past five years, do you know if you have been reported to the police or social services for violence, threatened or attempted violence, or other conflict in your home or elsewhere?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
19f) During the past two years, have you experienced a divorce, a separation, a breakdown of a significant relationship, job loss or bankruptcy?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answer YES to any of the questions in Part D, please provide details on a separate page.

**PART E: FEE**

Check this box if you are a sustenance hunter. (Please read the instructions for Box 20a.)

* 20a) Fee enclosed \$		20b) Indicate method of payment. <b>Do not send cash.</b> If you are paying by cheque or money order, make it payable to: <b>Receiver General.</b> <input type="checkbox"/> Cheque <input type="checkbox"/> Certified cheque <input type="checkbox"/> Money order <input type="checkbox"/> Visa <input type="checkbox"/> Master Card			
If paying by credit card, please complete this section. →		20c) Credit card number		20d) Expiry date	20e) Signature of credit card holder (if different from applicant)

**PART F: APPLICANT DECLARATION**

I declare that the information provided on this form is true and correct to the best of my knowledge and that the photograph enclosed is of me.

21. Applicant's signature		22. Date (Y-M-D)
---------------------------	--	------------------

IT IS AN OFFENCE UNDER SECTION 106 OF THE FIREARMS ACT TO KNOWINGLY MAKE A FALSE OR MISLEADING STATEMENT, EITHER ORALLY OR IN WRITING, WHEN APPLYING FOR LICENCES, REGISTRATION CERTIFICATES OR AUTHORIZATIONS.

IF APPLYING FOR A POSSESSION-ONLY LICENCE, COMPLETE ONLY THIS PAGE.

**ONLY APPLICANTS APPLYING FOR ACQUISITION PRIVILEGES MUST COMPLETE THIS PAGE (PAL)**

**PART G: SAFETY TRAINING CERTIFICATION (See instructions.)**

\* 23a) Have you passed the Canadian Firearms Safety Course test?

No  Yes If yes → Province \_\_\_\_\_ Date (Year) \_\_\_\_\_  Proof attached (if available)

\* 23b) Have you passed the Canadian Restricted Firearms Safety Course test?

No  Yes If yes → Province \_\_\_\_\_ Date (Year) \_\_\_\_\_  Proof attached (if available)

\* 23c) Have you been otherwise certified by the Chief Firearms Officer as meeting the safety training requirements or have you successfully completed a course approved by the Attorney General of Manitoba or Quebec?

No  Yes If yes, specify → \_\_\_\_\_  Proof attached

**PART H: OTHER INFORMATION**

24. If you are a NON-RESIDENT OF CANADA, in which province or territory will you be using your firearm(s) the most?

\* 25. Indicate the reason(s) that you are applying for this firearms licence.

a) To acquire non-restricted firearms  b) To acquire restricted firearms  c) To acquire prohibited firearms, including prohibited handguns  
 d) I am applying for a possession and acquisition licence for employment purposes

**\* PART I: INFORMATION ABOUT SPOUSE / COMMON-LAW PARTNER YOU ARE LIVING WITH. Provide information on the spouse or common-law partner with whom you are currently living. (See instructions.)**

Not applicable. I am not living with a spouse or common-law partner.

Your spouse or common-law partner will be notified of this application if he or she has not signed below.

26a) Spouse or common-law partner's last name \_\_\_\_\_ 26b) Spouse or common-law partner's first name \_\_\_\_\_ 26c) Date of birth (Y-M-D) \_\_\_\_\_

**FOR ANY SAFETY CONCERNS ABOUT THIS APPLICATION, PLEASE CALL 1 800 731-4000.**

26d) Telephone number and time when he/she may be contacted \_\_\_\_\_ 26e) Signature of spouse or common-law partner \_\_\_\_\_ 26f) Date (Y-M-D) \_\_\_\_\_  
 ( )  day  evening

**\* PART J: INFORMATION ABOUT SPOUSES / COMMON-LAW PARTNERS YOU ARE NO LONGER LIVING WITH. Provide information on any spouse or common-law partner (other than any person named in Part I above) with whom you have lived at any time during the past 2 years. (See instructions.)**

Not applicable. I have not lived with a spouse or common-law partner in the past 2 years (other than any person named in Part I above).

Your former spouse(s) or common-law partner(s) will be notified of this application if they have not signed below.

27a) Former spouse or common-law partner's last name \_\_\_\_\_ 27b) Former spouse or common-law partner's first name \_\_\_\_\_  
 27c) Date of birth (Y-M-D) \_\_\_\_\_ 27d) Telephone number and time when he/she may be contacted \_\_\_\_\_  
 ( )  day  evening  
 27e) Street / Rural route / PO Box number \_\_\_\_\_ 27f) Apt. / Unit \_\_\_\_\_  
 27g) City \_\_\_\_\_ 27h) Province / State \_\_\_\_\_ 27i) Country \_\_\_\_\_ 27j) Postal / Zip code \_\_\_\_\_

I declare that I do not know the current address and/or telephone number of my former spouse / common-law partner.

**FOR ANY SAFETY CONCERNS ABOUT THIS APPLICATION, PLEASE CALL 1 800 731-4000.**

27k) Signature of former spouse or common-law partner \_\_\_\_\_ 27l) Date (Y-M-D) \_\_\_\_\_

**PART K: FIRST REFERENCE (CANNOT BE your spouse and must have known you for at least 3 years)**

28a) Reference's last name \_\_\_\_\_ 28b) Reference's first name \_\_\_\_\_ 28c) Telephone number and time when he/she may be contacted \_\_\_\_\_  
 ( )  day  evening  
 28d) Reference's address \_\_\_\_\_ 28e) Apt. / Unit \_\_\_\_\_  
 28f) City \_\_\_\_\_ 28g) Province / State \_\_\_\_\_ 28h) Country \_\_\_\_\_ 28i) Postal / Zip code \_\_\_\_\_

I have known the applicant for THREE YEARS or more. I have read the information supplied by this individual on the above application and find it to be accurate to the best of my knowledge and belief. I know of no reason why, in the interest of safety, the applicant should not be given a licence to possess and acquire firearms.

28j) Reference's signature \_\_\_\_\_ 28k) Date (Y-M-D) \_\_\_\_\_

**PART L: SECOND REFERENCE (CANNOT BE your spouse and must have known you for at least 3 years)**

29a) Reference's last name \_\_\_\_\_ 29b) Reference's first name \_\_\_\_\_ 29c) Telephone number and time when he/she may be contacted \_\_\_\_\_  
 ( )  day  evening  
 29d) Reference's address \_\_\_\_\_ 29e) Apt. / Unit \_\_\_\_\_  
 29f) City \_\_\_\_\_ 29g) Province / State \_\_\_\_\_ 29h) Country \_\_\_\_\_ 29i) Postal / Zip code \_\_\_\_\_

I have known the applicant for THREE YEARS or more. I have read the information supplied by this individual on the above application and find it to be accurate to the best of my knowledge and belief. I know of no reason why, in the interest of safety, the applicant should not be given a licence to possess and acquire firearms.

29j) Reference's signature \_\_\_\_\_ 29k) Date (Y-M-D) \_\_\_\_\_

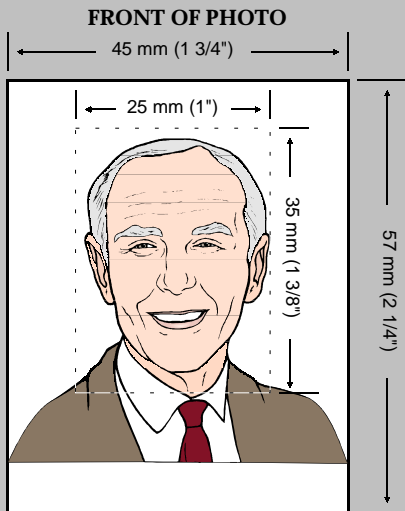
**IT IS AN OFFENCE UNDER SECTION 106 OF THE FIREARMS ACT TO KNOWINGLY MAKE A FALSE OR MISLEADING STATEMENT, EITHER ORALLY OR IN WRITING, WHEN APPLYING FOR LICENCES, REGISTRATION CERTIFICATES OR AUTHORIZATIONS.**

**PART C** - You are required to include a current black and white or colour photograph of yourself (similar to those used for passports).

The requirements for the photo are as follows:

- photo must be no larger than 45 mm by 57 mm (1 3/4" x 2 1/4");
- your face should be approximately 25 mm by 35 mm (1" X 1 3/8") in size;
- full front view of your head and shoulders (head straight);
- use a plain background;
- do not wear a hat or sunglasses.

You are also required to have someone sign Part C of this form to show that the photograph is of you. Your photo guarantor must have known you for at least 1 year and can be your spouse. You and your photo guarantor are required to print your names on the back of the photo, and your guarantor must also sign the back of the photograph.



Print name of applicant

Print name of guarantor

Signature of guarantor

**AFFIX THIS STICKER TO THE BACK OF YOUR PHOTO.**  
Complete it, have your guarantor sign the back of the photo as well as your application.  
Then insert the photo in the envelope with your application.

Information in this application is obtained under the authority of the Firearms Act. The information will be used to determine eligibility under the Act and to administer and enforce the firearms legislation. In addition to the provisions outlined in the Firearms Act, individual rights regarding personal information are governed by the appropriate federal, provincial or territorial legislation governing access to information, freedom of information and/or privacy. Under Section 55 of the Firearms Act, the firearms officer has the right to ask the applicant for additional information, or to conduct an investigation, by contacting the applicant's references, photo guarantor, spouse, neighbours and others to determine if a firearms licence should be issued.

### LABEL TO BE PLACED ON THE RETURN ENVELOPE

Put a "✓" in the POL box if you have only completed the 1st page of the application.  
Put a "✓" in the PAL box if you have completed pages 1 and 2 of the application.

POL

PAL

PO BOX 1200  
MIRAMICHI NB E1N 5Z3

POL

PAL

SÛRETÉ DU QUÉBEC  
DIRECTION DES PERMIS  
1681 RUE PARTHENAIS  
MONTRÉAL QC H2K 4S8

RESIDENTS FROM ANYWHERE OTHER  
THAN QUEBEC, USE THIS LABEL.

QUEBEC RESIDENTS, USE THIS LABEL.



## TO OBTAIN A LICENCE UNDER THE FIREARMS ACT (for Individuals aged 18 and over)

### (POL) POSSESSION-ONLY LICENCE

Get a head-and-shoulder **PHOTO** of yourself. You and your guarantor should **PRINT YOUR NAMES** on the back. Have your photo guarantor also sign it. **YOUR PHOTO GUARANTOR** also completes part C of the application.

### (PAL) POSSESSION AND ACQUISITION LICENCE

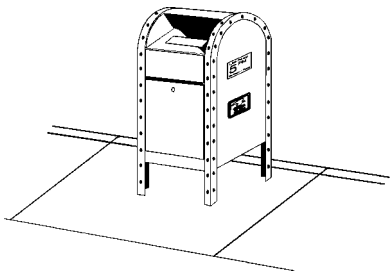
Get a head-and-shoulder **PHOTO** of yourself. You and your guarantor should **PRINT YOUR NAMES** on the back. Have your photo guarantor also sign it. **YOUR PHOTO GUARANTOR** also completes part C of the application.

Get 2 **REFERENCES** other than your spouse who have known you for at least 3 years to complete their part of the application. One of your references can also be your photo guarantor.

Have your **SAFETY COURSE RESULTS** handy. Attach a photocopy of the report, if you have it.

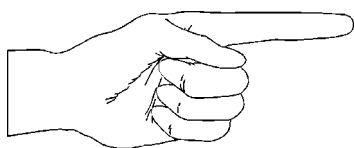
Never took the course or passed the test?  
Call **1 800 731-4000** for instructions.

Complete the **APPLICATION FORM**. Answer all relevant questions. Make sure you obtain all necessary **SIGNATURES**.



Detach the form and **MAIL IT BACK**, in the envelope provided, with the required **FEE**.

**THAT'S IT. ONCE APPROVED, YOUR LICENCE WILL BE MAILED TO YOU.**



### YOU SHOULD KNOW

- Firearms Licence applications involve a variety of background checks. In some cases, in-depth investigations are conducted.
- There is a minimum 28-day waiting period for a Possession and Acquisition Licence if you do not already have a licence or a FAC.
- Your licence is **VALID FOR 5 YEARS**.

You will also need to register or re-register all of your firearms by January 1, 2003 and there are separate forms for this. You must have a licence or a valid FAC before you can register your firearms.