

- 4 Which of the following is most likely to be a general ledger control account?
- accounts receivable
  - petty cash
  - prepaid rent
  - retained earnings
- 5 Which of the following is the most useful for projecting the need for short-term borrowing?
- income statement
  - performance report
  - cash budget
  - balance sheet
- 6 What report expresses goals in financial terms?
- performance report
  - financial statement
  - budget
  - chart of accounts
- 7 How does the chart of accounts list general ledger accounts?
- alphabetical order
  - chronological order
  - size order
  - the order in which they appear in financial statements
- 8 In which cycle does a company ship goods to customers?
- production cycle
  - financing cycle
  - revenue cycle
  - expenditure cycle
- 9 What are records of company data sent to an external party and then returned to the system as input called?
- turnaround documents
  - source data automation documents
  - source documents
  - external input documents
- 10 Recording and processing information about a transaction at the time it takes place is referred to as which of the following?
- batch processing
  - online, real-time processing
  - captured transaction processing
  - chart of accounts processing

## DISCUSSION QUESTIONS

2.1 Examine Table 2-1 and discuss how the various information needs would be collected and reported by a company's AIS.

2.2 Many restaurants use customer checks with prenumbered sequence codes. Each food server is given a packet of these checks on which to write up customer orders. Food servers are told not to destroy any customer checks; if a mistake is made, they are to void that check and write a new one. All voided checks are to be turned in to the manager daily. How does this policy help the restaurant control cash receipts?