

## RANDALL TORRES QUIROS / EDUCATOR

100 metros Norte del Depósito "El Lagar"  
San Blas de Moravia  
Marital Status: Married

### Contact:

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### **Objective:**

*An Experienced Teacher of English, Training and English Department Coordinator seeking a Secondary English Literature teacher position where his skills in addition to a strong commitment to excellence can be fully utilized and further developed.*

### **Education:**

- M.Sc., in Education / English Teaching. Universidad Latina de CR. 2006
- B.A., in Education / English Teaching. Universidad Magister - CR. 2000
- Completed twelve levels in Percussion Music and Theory. Universidad de Costa Rica School of Music. 1995
- English courses (basics): Instituto Británico. 1993 – 1994

### **Affiliated with:**

COLYPRO (Colegio de Licenciados y Profesores de Costa Rica). ID: 025116.

### **Participation in the following Teaching / Training Courses:**

- Educational Experiences at Santa Cecilia High School – 1<sup>st</sup> Congress, 2005
- Complementary English Lessons provided by *Bruce International* in Oregon – USA, 2001
- Participated in Training Sessions required by Componentes Intel de Costa in: Arizona – USA (1998) & Penang – Malaysia (2000)
- Participated in the: "Intel Involved-Junior Achievement Program" in the community of San Antonio de Belen, CR, 2000
- Course: Roles and Responsibilities of Substitute Teachers. Lincoln High School, CR, 1995
- Courses: Large Groups and Discipline Problems. (Programa de Lenguas Extranjeras para el Desarrollo PROLED), Ministerio de Educación Pública. CR, 1997

### **Employment History / Teaching Experience:**

a- Lincoln School. San José, CR. 2006 – present

Computer Technology Teacher working with 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup> graders. (Middle School)

b- Santa Cecilia Elementary-High School. Heredia, CR. 2004 - 2006

High School English Department Coordinator / English Teacher working with advanced and low-advanced 10<sup>th</sup>-11<sup>th</sup> graders.

c- Universidad Latinoamericana de Ciencia y Tecnología (ULACIT). San José, CR. 2002 - present  
English Instructor: General English courses (1 & 2) / Listening & Speaking / Grammar II-III / Business English & Call Center courses.

d- Instituto Interamericano de Tecnología (INTEC). San José, CR. 1997-1998  
English Instructor: General English Courses.

e- Programa de Lenguas Extranjeras para el Desarrollo (PROLED), Ministerio de Educación Pública. Plataneros School. San José, CR. 1997-1998. English Teacher: Elementary School. (All levels)

f- Nuestra Señora de Lourdes Elementary-High School. Heredia, CR. 1996. Music Teacher. (All levels)

**Employment History / Corporate Experience:**

a1- Intel Costa Rica. 2002-2004

*Process Engineering Admin in CR:* In charge of general logistics and coordination in the PE Dept. Some responsibilities are: Face to face Meeting Coordination, Dept Buyer, Office Supply Administrator, Room & Meeting Organizer, Web page Admin, Tool & Tracking Systems Developer and Creator and Instructor of ESL Workshop for A/T PE employees and interns.

a2- Intel Oregon-USA. 2001

*Training Coordinator for a Product Development Lab. / Engineering Department in Oregon, USA:* developed Systems and Tracking Tools to document Training Information in the department. Some of them are: Job Training Plans, Training Programs, Buddy Trainer Systems, Performance Tracking Sheets and Matrices, Class Indicators, Training Manuals and Lists of Training Materials that are available on an Intel training web page that I created.

a3- Intel Costa Rica. 1998-2000

*Dedicated Trainer for the Skills Training Department in CR:* trained and provided the necessary and immediate knowledge, help and guidance to Manufacturing Technicians in order to focus their attention on the appropriate way of operating machines, customer service, teamwork, security, production and quality. Responsibilities included the certification process of 35 technicians on 10 different modules and machines, tracking of their activities at the production floor and organization of frequent training & refreshing sessions.

***Taught the following Intel University Courses: (Costa Rica & USA)***

- Buddy Skills Workshop (Intel Oregon – 2001)
- Certifier Skills Workshop (Intel Oregon – 2001)
- Unit Integrity (Intel Costa Rica 1999 – 2000)
- Material / Waste Handling (Intel Costa Rica 1999 – 2000)
- Safety & Ergonomics (Intel Costa Rica 1999 – 2000)
- Specs Overview (Intel Costa Rica 1999 – 2000)

***Completed the following courses provided by Intel Corporation: (Costa Rica & USA)***

- Office Ergonomics (Intel Oregon – 2001)
- Dealing with difficult people (Intel Arizona – 1998 / Intel Oregon – 2001)
- Training Skills Workshop (Intel Arizona – 1998 / Intel Oregon – 2001)
- Effective Meetings (Intel Arizona – 1998 / Intel Oregon – 2001)
- Instructor Workshop (Intel Costa Rica – 2000)
- Presentation Skills (Intel Costa Rica – 2000)

***Computer Skills:***

Windows XP-NT-2000, Microsoft Office (Word, Excel, PowerPoint, Publisher), Blackboard, Internet, Outlook, GroupWise, Workstream, Workspace, Factory Database, ALPS, WIINGS, Wafer Map Query System, Nexus, Photoshop (basics) and Web page designer / FrontPage (basics).

***Other Activities and Interests:***

- Musician: UCR School of Music Symphony Orchestra and UCR Jazz Band
- Invited Musician with “Nuevos Horizontes” Chamber Music Group. Formed by members of the National Symphony Orchestra of Costa Rica
- Interested in continuous integration of technology in the teaching-learning process
- Christian congregation: Vida Abundante, Coronado-CR / ([www.vidaabundantecr.org](http://www.vidaabundantecr.org))

***Willing to travel*** (short trips): Passport & US Visa, B1/B2 available

***References:*** Upon request